



WOODSIDE PRIMARY SCHOOL OUT OF SCHOOL HOURS CARE

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Parent Information booklet and booking form

December-January Vacation Care 2018-19

Monday 17th. December - Friday 21st. December 2018
Monday January 7th.- Friday January 25th. 2019
7.00am - 6.30pm

Early bird registration opens Tuesday November 21st. and ends 5pm Thursday December 6th. (week 8), so book early to avoid disappointment as most days have maximum limits of 30 children. The cost for early bird registration is \$50/day with the cost for excursions/incursions (see the attached program) being \$65.

The full cost after early bird registration closes is \$55/child/day with \$70/child/day for incursions and excursions (see program below for those days) and of course all costs are minus the new CCSS (if eligible). The billing will be made via the regular OSHC invoice.

All bookings close 9am Wednesday December 12th. to allow OSHC staff to prepare rosters, activities, order food and confirm numbers for incursions and excursions. Bookings after that date will only be accepted if numbers permit and with a \$5 late fee for each day/child. All bookings must be made on the form provided in this pack and not made over the phone or email.

Extreme & Catastrophic Days - If the rating for our region is extreme or catastrophic, as advised on cfs.sa.gov.au, any planned excursion will be cancelled and we will instead remain onsite. Parents will be notified at approximately 5:00pm the day before via text. Bookings may be cancelled at this time with no penalty. Any cancellations made after 6:30pm will be charged.

Clothing & Footwear - Children are expected to wear suitable clothing for the activities programmed for that day. We encourage children to wear/bring enclosed shoes. If a child does not have enclosed shoes this limits the activities they can participate in. 'Old clothes' are listed on several days as planned activities are inherently 'messy' (i.e. mud play). Children will need to bring bathers, a t-shirt or rashie, a towel and a change of clothes every day as whenever the weather is forecast over 30C Degrees we will be keeping cool with some water play.

Sun Safe - Children **MUST** bring a sun safe hat (**caps and jumper hoods are not acceptable**) to wear every day. For children who do not bring a sun safe hat parents will have the option of going home and bringing one back or having their child be restricted to activities in the shade.

Nutrition - Children need to bring their own brain food, recess and lunch unless otherwise

stated. We will provide afternoon tea and fruit at 5pm as usual. Please ensure an adequate amount of healthy and filling food is supplied. Children must bring a drink bottle on excursion days. Breakfast will be available until 8 a.m.

Please do not send food that requires heating as unfortunately due to the large amount of time this is taking we are not able to offer the heating of food.

Toys from Home - Children are allowed to bring toys from home but they bring them at their own risk.

Electronics - Time allocated to these are minimal and children are expected to participate in the activities programmed for that day. Mobile phones are to be kept in the child's bag or in the office. Only G or PG games/movies are acceptable at OSHC.

Accounts - Bookings will be accepted on the understanding that all term time accounts will be finalised, or have an up to date payment plan in place by the end of term 4. If you have an overdue account in the final week of school your bookings may be cancelled. Please see Nigel Jamieson, Director, to discuss any payment issues.

Behaviour:

Children must follow the rules and procedures of Woodside Primary OSHC. Consequences for inappropriate behaviour will be followed including discussions with parents, withdrawal from activities and reflection time. Inappropriate behaviour may result in exclusion from the service.

Signing IN/OUT:

Children must be escorted into the service and signed in by an authorised person. Children must be signed out when collected by an authorised person listed on the OSHC enrolment form. Please inform staff when arriving and leaving.

Clothing and Personal Belongings:

Please ensure children are dressed appropriately for the weather and activities provided. No thongs please (except for swimming days). Ensure clothing and personal belongings are labelled.

Late pick up

Whenever possible, the parent should ring the service to advise they will be late to collect their child/ren. When children are collected after close of business (6.30 p.m.) the first 5 minutes will incur a \$25.00 fee. Thereafter a late collection fee of \$2.00 per minute per child will be imposed when parents arrive later than 6.35 p.m.

Cancellations - Full charges apply for all cancelled excursion/incursion days. For on-site days (excluding incursions which will be full charge) normal charges apply for cancellations made less than 7 days prior.

Thank you for your support and we look forward to providing a great vacation care program.

Nigel Jamieson
Director

Please print and return the booking sheet and signed authorisations on the following pages (retain this page for your information)

December-January Vacation Care 2018-19 Program & Booking Form

Name of child(ren) _____

Parent or carer _____ contact telephone number _____

Day and date	What's happening ...	Initial of child (ren) attending or X if not attending
Monday December 17	Christmas is coming! Activities around the Christmas theme will be today and mostly all week. Christmas cards and gifts for the important people in your lives will be made today.	
Tuesday December 18	Karaoke Day – strut your stuff, let the inner Beyonce loose – on the big screen in the gym. Dress up as your favourite star – prizes for those who make an effort to dress up!	
Wednesday December 19 Bus leaves 9:00am	Movie – Mt Barker Wallis cinemas – movie is Storm Boy with lunch after at the Stevenson Park in Mt. Barker. EXCURSION - price is \$70 (\$65 for early bird)	
Thursday December 20.	Christmas Pageant preparation – children wishing to decorate and ride their bike with OSHC at the Christmas pageant will work on this during the day and then participate under the OSHC banner in the pageant. Others who do not wish to be involved will do Christmas present making.	
Friday December 21.	Christmas Dress up – Christmas songs, prizes for the best Christmas costume and making presents in this final day before Christmas break up! A Special Christmas lunch will be provided by OSHC staff today! Parents are invited to this special event.	
Monday January 7 th .	Master Chef day – cupcake making and decorating. Competitions and making and eating the various recipes set up for all ages young and old. Come for a feast of goodies!	
Tuesday January 8 th .	French Day – celebrate all things French! Make some French food, play French cricket and play games with a French flavour. Enjoy another culture without leaving Woodside! Best dressed wins a prize!	
Wednesday January 9 th .	Learn with bricks INCURSION – engaging children in STEM through building, discovery and creativity. Through using themes children are inspired to be inventive, confident builders and creators! INCURSION - price is \$70 (\$65 for early bird)	
Thursday January 10 th .	Face Painting and Sports Day – have your choice of face painting designs and enter our art and colouring competitions. Sports will include a netball/basketball challenge, soccer scoring test and loads more!	
Friday January 11 th .	Swimming Pool visit – walk to the pool, cool off and have some cool fun! Lunch on the lawns and a leisurely day of play will make this Friday a must!	

Day and date	What's happening ...	Initial of child (ren) attending or X if not attending
Monday January 14	Go fly a kite! Make kites and paper planes and join in the competition to see who is the best decorated and the most successful 'pilot'.	
Tuesday January 15	Wet n' Wild Day – water balloons, water pistols and all things wet and wild. (bring your bathers and/or rashies for a day to cool off ... weather permitting)	
Wednesday January 16	Join the Circus workshop – step by step instructions on how to use 3 or more circus props by the Circus Elements people during the 2;30-4;00pm workshop – lots of fun for all ages. INCURSION - price is \$70 (\$65 for early bird)	
Thursday January 17.	Woodside Swimming Pool visit – another fun day at the pool! Relax under the shade, go for a leisurely swim or hang out with your friends – a great day not to be missed!	
Friday January 18.	Wheels day including a walk to the main street to see the professionals in the Tour Down Under – experience the atmosphere and excitement as the TDU goes through Woodside. Lots of activities centred on this great event.	
Monday January 21	Woodside Swimming Pool visit – make a splash at the pool, cool off and enjoy your friends at OSHC. Join in the activities at the pool or 'chillax'!	
Tuesday January 22. Bus leaves 9:00am	The last week of the holidays and a chance for one last movie . This time it is ' Ralph wrecks the Internet ' – again we will have lunch at the Park at Mt Barker. EXCURSION - price is \$70 (\$65 for early bird)	
Wednesday January 23.	Australia Day Sausage sizzle and hot chips day! Enjoy the Australia Day celebrations early – have a day dressed as a famous Aussie, play cricket and make some lamingtons!	
Thursday January 24 Bus leaves 9:00am	Captain Proud Paddle Boat Cruise - a two hour paddle boat cruise on the River Murray at Murray Bridge followed by activities at the Splash Carnival at Sturt Reserve. Lunch in the Park afterwards for a fun day out with a Silent Disco too! EXCURSION - price is \$70 (\$65 for early bird)	
Friday January 25	Nature Play 'Messy' Day – mud play, nature play, seed bombs - lots of great outdoor play to finish the holidays – wear old clothes for this fun day!	

I understand charges apply for all cancelled excursion/incursion days.

I understand there is an additional charge of \$15.00 per child on excursion/incursion days.

I understand for on-site days' charges apply for cancellations made less than 7 days prior.

I understand it is my responsibility to be on time for excursions and the bus will leave at

the time advised.

I understand that we may travel by public/private bus or by foot to excursion venues.

I hereby give permission for excursion attendance on the days indicated above and I have signed the relevant authorisations below.

Child/ren name/s _____

Parent/carer sign _____ Date _____

Emergency Contact

Name _____ Contact Phone Number _____
(First contact)

Name _____ Contact Phone Number _____
(Second contact)

Educator Sign (office use only) _____ Date of booking _____

AUTHORISATIONS

This form must be completed by a parent / guardian who has the authority to authorise the taking of a child outside of the Vacation Care service by OSHC Educators. A parent/guardian must sign below for each excursion their child/ren are booked to attend. If this form is not adequately completed, the child will not be permitted to attend the excursion/s. Risk assessments for these excursions have been prepared and are available at the service if you wish to view them. Please sign the relevant authorisations to ensure your child (ren) can attend

Movie AUTHORISATION

Date: Wednesday 19th December 2018 Location: Wallis Cinemas, Mt Barker. Transport: By privately booked bus with seatbelts leaves at 9:00 am SHARP

Parent / carer name: _____ Signature: _____

Tour Down Under AUTHORISATION

Date: Friday 18th of January 2019 Location: Woodside Main Street, Woodside. Transport: walking down to the main street

Parent / carer name: _____ Signature: _____

Movie AUTHORISATION

Date: Tuesday 22nd. of January 2019 Location: Wallis Cinemas, Mt Barker. Transport: By privately booked bus with seatbelts leaves at 9:00 am SHARP

Parent / carer name: _____ Signature: _____

Paddle boat excursion AUTHORISATION

Date: Thursday 24th of January 2019 Location: Murray Bridge and Sturt Reserve
Transport: By privately booked bus with seatbelts leaves at 9:00am SHARP

Parent / carer name: _____ Signature: _____

Swimming pool excursions AUTHORISATION

Date: Friday January 11th, Thursday 17th. January and Monday 21st. January 2019 Location: Woodside Swimming Pool. Transport: walking to and from the pool.

Parent / carer name: _____ Signature: _____